

THORPE MANDEVILLE PARISH COUNCIL - NOTICE OF MEETING

THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL, THORPE MANDEVILLE ON MONDAY 21 MAY 2018 AT 7.30PM

Members of the public are warmly invited to attend. However, public participation is at the Chairman's discretion.

AGENDA

- 1 APPOINTMENT OF CHAIRMAN FOR 2018/19
2. APOLOGIES FOR ABSENCE
3. COUNCILLORS' NON-STATUTORY DISCLOSURES AND DISCLOSABLE PECUNIARY INTERESTS IN RELATION TO THE AGENDA NOT COVERED BY DISPENSATION, IF ANY
4. APPROVAL OF THE MINUTES FOR THE LAST MEETING
5. MATTERS ARISING FROM THE MINUTES NOT COVERED WITHIN THE AGENDA
6. FINANCE MATTERS

- Including:
- i Cash book review
 - ii Cheque payments
 - iii Insurance cover review and proposal to renew with the broker's recommendation, an Inspire policy at £343.40 under a three year agreement
 - iv Receipt of the internal annual audit report
 - v Authorisation to complete the Certificate of Exemption from a limited assurance review
 - vi Approval of 2017/18 Annual Return sections 1 & 2 - Annual Governance Statement and Accounting Statements
 - vii Approval of the Council's detailed financial statements for 2017/18
 - viii Approval of Electors' Rights notice

7. UTILITIES ETC including i) consideration of new footpath on Banbury Road
ii) Vehicle activated signage – further considerations

8. PLANNING MATTERS including i) HS2 update
ii) Recent planning applications, including S/2018/0963/FUL, re Merivale Banbury Lane Thorpe Mandeville OX17 2EX

9. ANNUAL PARISH MEETING Report on the meeting

10. GENERAL DATA PROTECTION REGULATIONS:

- I To appoint the Northants CALC DPO Service as the Council's Data Protection Officer
- ii To adopt the Data Map
- iii To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
- iv To adopt the Privacy Notices
- v To receive completed Security Compliance Checklists from Councillors and authorise appropriate action regarding Councillors' email facility
- vi To resolve that the council registers with the Information Commissioner's Office and pays the annual Data Protection Fee, initially at the lower direct debit rate of £35

11. CORRESPONDENCE OF CONSEQUENCE

12. ANY OTHER BUSINESS RAISED BY COUNCILLORS OR THE CLERK ALLOWED BY THE CHAIRMAN

13. PUBLIC PARTICIPATION

14. DATE OF NEXT MEETING

Signed:

Maurice Cole, Clerk to the Council, 14 May 2018

Dormer House, Banbury Lane, Thorpe Mandeville, Banbury, OX17 2HR. Tel: 01295 711042

If parishioners would like the council to consider any matters at future meetings, please advise the clerk in writing at the above address at least seven clear days before the day of a meeting. The council operates a policy of transparency and correspondence received can be available in open meeting.