

Minutes of an ordinary meeting of the Parish Council held from 7.00pm on 28 September 2020 by the Zoom online conferencing facility in accordance with statutory regulations arising from the current coronavirus pandemic.

(A signed notice of the meeting and agenda had been displayed on the Parish Council's notice board from 21 September and an email summons of attendance had been issued to all Councillors on the same day. A copy of the notice and agenda had been entered on the Parish Council website from 21 September.)

**PRESENT: Councillors:** Janet Ormond (JO) (Chairman), John Clouston (JC), Ian Durham (ID), Emlyn Lilly (EL) (from 2020/117) and Tim Moss (TMM).

**Parish Clerk:** Maurice Cole (MC)

**Public:** None. (The facility to join the meeting had been advised in the notice of the meeting and on the Parish Council website).

**APOLOGIES RECEIVED FOR ABSENCE: 2020/110:** None.

**COUNCILLORS' NON-STATUTORY DISCLOSURES AND DISCLOSURE OF ANY DISCLOSABLE PECUNIARY INTERESTS IN RELATION TO THE AGENDA NOT COVERED BY DISPENSATION: 2020/111:** JC and EL had non-pecuniary village hall trusteeships. Councillors agreed that this did not prevent their participation in the discussion in relation to the proposed discussion regarding a village hall project (2020/122c).

#### **MINUTES OF THE PREVIOUS MEETING**

**2020/112:** The minutes of the meetings held on 27 July 2020 and 12 August 2020 (drafts distributed earlier) were confirmed as correct and the Chairman was authorised to sign approval.

**MATTERS ARISING FROM PREVIOUS MINUTES NOT ON THE AGENDA: 2020/113:** None.

#### **FINANCE**

**2020/114: CASH BOOK:** The Clerk advised that the cashbook showed a balance of £15,369.60 including the Community Infrastructure (CIL) Levy Fund of £10,725.03 (2019/12 and see 2020/115). This reflected the receipt of £1,200 in respect of the balance of the 2020/21 precept. The bank statement to 21 September 2020 had been copied to Councillors prior to the meeting, reconciled to the cash book.

**2020/115: CHEQUE PAYMENTS:** A payment of £600 from the CIL fund had been made on account of the replacement bench (2020/98). The following recurring items were approved for payment: Clerk's net salary for the quarter to 30 September 2020, £160 and PAYE, £40.

**2020/116: GENERAL FUND BUDGET REPORT:** The Clerk advised that there was no material variation from budgeted expenditure for the current financial year. The outturn at 31 March 2021 was a projected surplus of £80 (£15 surplus budgeted). This would produce a year-end cash reserve of £2,933. A detailed update would be presented at the November meeting.

#### **UTILITIES ETC:**

**2020: 117: VEHICLE ACTIVATED SIGNS (VAS) (2018/11) AND NEW FOOTPATH PROJECTS (2018/71 & 140) (2019/47) (2020/21,22 & 47):** The highways department had indicated that the VAS installation had been delayed because of a supply problem arising from the pandemic. The footpath project was scheduled to start in late October.

#### **PLANNING:**

**2020/118: PLANNING APPLICATIONS:**

2020/118a: S/2020/1392/TCA: Work on trees in a conservation area, Courts Farthing, Banbury Lane, Thorpe Mandeville, OX17 2EY. The application was noted.

2020/118b: S/2020/1413/HRN: Remove 120 metres of hedgerow, Thorpe Mandeville Manor, OX17 2HR. The Planning Application Committee (JO, EL and ID) had considered the application, deciding there was no objection.

2020/118c: S/2020/1587/TCA: Felling two trees, Thorpe Mandeville Court, Banbury Lane, Thorpe Mandeville, OX17 2EY. The application was noted

**2020/119: MANOR HOUSE ACTIVITIES:** An email had been received on 13 August from the district council's Planning Enforcement Team welcoming any information from the Parish Council if complaints are received from residents regarding activities at the manor house.

**2020/120: HS2:** No material developments had arisen since the last ordinary meeting.

**FREEDOM OF INFORMATION POLICY REVIEW: 2020/121:** The policy was reviewed and no changes were deemed necessary.

**COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND EXPENDITURE: 2020/122:**

2020/122a: REPLACEMENT CIRCULAR BENCH ON THE VILLAGE GREEN (2020/84 & 98): JC advised that the project was almost complete. The platform for the bench would cost circa £400 because of difficulty with the ground level.

2020/122b: REPLACEMENT PUBLIC ACCESS NOTICE BOARD ON THE VILLAGE HALL (2020/107): JC advised that construction was progressing well.

2020/122c: FINANCIAL ASSISTANCE FOR SOLAR PANELS ON THE VILLAGE HALL (2020/101a): JC advised that the village hall trustees had decided to defer consideration of a solar panel project. Other projects may be undertaken in preference.

**PROVISION OF A PUBLIC ACCESS DEFIBRILLATOR 2020/123:** (2020/99): 'Do It For Defib' had advised that the electric connection for the defibrillator was scheduled for installation on 2 October. It was agreed that in view of his expertise with defibrillators, David Wright should be asked if he would kindly be prepared to undertake maintenance reviews and take a lead on training issues.

**CORRESPONDENCE OF CONSEQUENCE: 2020/124:**

2020/124a: REQUEST FROM BYFIELD MEDICAL CENTRE SUPPORT GROUP: Councillors declined a request from the group for a Council representative to address the Daventry District Council planning committee.

2020/124b: SPEEDING TRAFFIC: Sue Brown had contacted the Clerk expressing concern about the speed of traffic through the village particularly between 6.40 and 9.00am and the speed of agricultural vehicles. The Clerk had acknowledged the concern referring to the hopefully imminent 'VAS' signs (2020/117) and a letter issued by the Parish Council earlier in the year regarding agricultural traffic concerns.

2020/124c: SUGGESTED SOUTH NORTHANTS ACTIVE TRAVEL ROUTE A43 & B4525: An email from the South Northants Active Travel Group was noted without any proposed action.

2020/124d: GREEN HOMES GRANT SCHEME: Councillors noted potential grant availability of up to £5,000 may be issued to eligible homeowners across South Northamptonshire to make their homes more energy efficient under the new government scheme being launched at the end of September. Details had been put on the Parish Council's website on 10 September.

**PUBLIC PARTICIPATION: 2020/125:** None

**ANY OTHER BUSINESS RAISED BY COUNCILLORS OR THE CLERK:**

**2020/126: LANDSCAPE CHARACTER:** JO advised on her representation of the Council at an online SNC meeting on 23 September to consider a South Northamptonshire Landscape Character Assessment. JO summarised a draft response.

**2020/127: FOOTPATH CONCERN:** JC referred to concern in respect of the vegetation growing over the footpath outside 11 The Warren causing people to walk on the grass verge or road when vehicles are parked on the verge. This could create problems for people with walking difficulties and pushchair or wheelchair

users. It was agreed that a Street Doctor report would be submitted to the highways authority (JO to undertake).

**NEXT SCHEDULED COUNCIL MEETING: 2020/128:**

The next meeting was scheduled for Monday 26 October 2020 at 7.00pm, probably still under Zoom online conferencing procedures.

MEETING CLOSED 7.35pm